

# Meeting Minutes

**Garden Hills Elementary School**

**Date: May 16, 2019**

**Time: 5:00**

**Location: Media Center, GHES**

- I. Call to order: 5:06
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Stacey Abbott	Present
Parent/Guardian	Laura Campbell	Present
Parent/Guardian	Soledad Bailon	Present
Parent/Guardian	Kim Kleiss	Absent
Instructional Staff	Christian Valdez	Absent/resigned
Instructional Staff	Angela Nelson	Present
Instructional Staff	Sarah Erickson	Present
Community Member	Medardo Cisneros	Absent
Community Member	Catherine Travelute	Present
Swing Seat	Everett Jolly	Absent
Parent	Lamarr Kemp (new member)	Present
Instructional Staff	Rasheda Aquil (new member)	Absent

**Guests Present:** Parents and Guest in attendance: Assistant Principal

**Quorum Established:** Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Catherine Travelute Seconded by: Angela Nelson  
 Members Approving: All  
 Members Opposing: None  
 Members Abstaining: None  
**Motion Passes**
- b. **Approval of Previous Minutes:** List amendments to the minutes: additonal comment added regarding Mr. Cisnarios resigning from the GO Team.
- c. Motion made by: Soledad Bailon; Seconded by: Lamarr Kemp  
 Members Approving: All  
 Members Opposing: None

Members Abstaining: None

#### IV. Discussion Items

- a. Year-end Close out- Reflection and Planning
  - 1) The Principal's Evaluation report was shared with the Team. After Ms. Abbott noted areas of the assessment were low: facilitates communication with subject matter; familiar with the roles and responsibilities, and timely/relevant. After reviewing the data, Ms. Abbott asked for areas of improvement. After discussion, Ms. Abbott noted after listening to our comments and conversations she feels empowered to make intentional connections to the school's strategic plan and student improvement during conversations in PTA, Acorn 2 Oaks, and GO Team principal minutes.
- b. Principal and Team Assessments these are not available and will be ready for our first meeting of the new school year.

#### V. Action Items

#### VI. Information Items

- a. Principal's Report
  - 1) Testing is completed for 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade
  - 2) We are in the midst of International Travelers Week and exploring Japan.
  - 3) The new structure of 4<sup>th</sup> grade organization will be a team taught with three 4<sup>th</sup> grade teachers with a rotating schedule to meet the DLI half day of Spanish, while maintaining curricular standards for all content areas.
  - 4) Mr. Valdez has resigned from GO Team due to a job position and Ms. Abbott has suggested to nominate Ms. Nelson to fill his position.
- b. Welcome Mr. Kemp to the GO Team
- c. No one was present for public comment

#### VII. Adjournment

Motion made by: [Sarah Erickson](#); Seconded by: [Catherine Travelute](#)

Members Approving:

Members Opposing:

Members Abstaining:

Motion Passed

**ADJOURNED AT 6:08**

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Minutes Taken By: [Dr. Sarah Erickson](#)

# Meeting Minutes

**Position:** GO Team Member, Secretary

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]