

Meeting Minutes

Garden Hills Elementary School

Date: March 7, 2019

Time: 5:00

Location: Media Center, GHES

- I. Call to order: 5:02
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Stacey Abbott	Present
Parent/Guardian	Laura Campbell	Present
Parent/Guardian	Soledad Bailon	Absent
Parent/Guardian	Kim Kleiss	Present
Instructional Staff	Christian Valdez	Present
Instructional Staff	Angela Nelson	Present
Instructional Staff	Sarah Erickson	Present
Community Member	Medardo Cisneros	Absent
Community Member	Catherine Travelute	Present
Swing Seat	Everett Jolly	Absent
Student <i>(High Schools)</i>		

Guests Present: Parents and Guest in attendance: Jennifer Rainwater

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Catherine Travelute Seconded by: Kim Kleiss
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** List amendments to the minutes: no amendments
 Motion made by: Christian Valdez; Seconded by: Angela Nelson
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None

IV. Discussion Items Budget Planning FY2020

a. Final Budget Recommendations:

1. Academic Programs: Title I holdback funding has been released to the school and increased budget by 10%. These additional funds are placed in the textbook allocation. Ms. Abbott overall feels confident with the amount of money allocated to digital subscriptions, textbook adoptions, and supplemental resources.
2. Talent Management: Due to the reorganization of duties and responsibility, the budget will be unable to fund a full-time School Business Manager. The current IB Coordinator position will become part-time and share a part-time title of School Business Manager. In gaining a SMB, the position will have to attend additional training that impacts the budget by \$6,450. Instead of funding an instructional coach position, it is more financially beneficial to hire a Teacher Leader job. This position will provide ELA support to teachers for the new textbook adoption.
3. Budget Questions and Concerns:
 - a. Team members asked about the cost of bus transportation in the Title I family engagement. With the current approved APS bus vendor, each trip is approximately \$400-\$600.
 - b. Ms. Abbott shared the digital spreadsheet of the budget with the team.
4. Vote to Approve the Budget: 6 of the 6 GO Team members approved the budget.

V. Announcements

- a. **Principal's Report** GO Team Elections will be in April.
- b. **Date for Community Engagement Committee Meeting** Tuesday, March 26th is the set date for the community from 6 to 7. The purpose of this committee is to target areas to improve for Garden Hills and begin to document nominations for the committee.
- c. Next Meeting is May 16th at 5pm in the Media Center.
- d. Chairperson Campbell mentioned scheduling a summer planning session for the GO Team.

VI. Public Comment:

- a. Ms. Jenny Rainwater spoke about nominations for the PTA and encouraged us to reach out to neighbors.
- b. Two emails, from the previous meeting, were read during the portion of the public comment.

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VII. Adjournment

Motion made by: [Kim Kleiss](#); Seconded by: [Catherine Travelute](#)

Members Approving:

Members Opposing:

Members Abstaining:

Motion Passed

ADJOURNED AT 6:05

Minutes Taken By: [Dr. Sarah Erickson](#)

Position: [GO Team Member, Secretary](#)

Date Approved: [\[Insert Date the Minutes are APPROVED by the GO Team\]](#)